



TOWN OF WRENTHAM

Office of Human Resources

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EQUIPMENT OPERATOR – HIGHWAY PUBLIC WORKS DEPARTMENT

Department:	Department of Public Works	Grade:	C
Reports To:	Director of Public Works	FSLA Status:	Non-Exempt
Affiliation:	Union - IFPTE	Updated:	March 2023
Location:	Department of Public Works	Work Week:	40 Hours

POSITION DEFINITION

Performs a variety of manual and equipment operating duties involving highly skilled labor, under minimum supervision, in the operation, construction, maintenance and repair of the Town's public ways, parks, cemeteries and public buildings.

ESSENTIAL FUNCTIONS

Operate various vehicles and equipment such as, but not limited to trucks, tractors, street sweepers, small rollers, compactors, motor vehicles, chain saws, mowers, power saws, brush cutters, leaf blowers and collectors, paint machines, compressors, etc. safely and efficiently.

Maintains grounds along public ways including trees, lawns, center strips, traffic islands, drainage structures and appurtenances, retention walls, curbing, berm, waterways, etc.

Maintains roads, streets, sidewalks, drainage structures and parking areas using asphalt, bituminous material and cement concrete to do surfacing, resurfacing, construction and patching.

Performs light maintenance and servicing of equipment operated.

Shovels and sweeps snow manually from sidewalks and streets, schools and streets; sands streets and sidewalks and school parking areas, as required or requested in a safe and productive manner.

Paints, repairs, and erects signs, outdoor benches and other equipment.

Constructs and maintains drainage structures and associated appurtenances; dig holes and trenches as necessary.

Performs rough carpentry and masonry work and minor survey work.

Performs clerical and custodial duties as necessary.

May be required to perform responsibilities of skilled laborer and other subordinate positions as assigned.

Expected to participate in all weather/storm related events.

Regular attendance at the workplace is required.

Performs all other duties as required or assigned.

SUPERVISION

The employee works under direct supervision of the Highway Supervisor. The employee is familiar with the work routine and carries out recurring assignments independently with specific instruction. The supervisor provides additional, specific instruction for new, difficult or unusual assignments, including suggested work methods. The employee refers unusual situations to the supervisor for advice and further instructions.

WORK ENVIRONMENT

The majority of work is performed outdoors, regardless of weather conditions. Noise, odors, chemical fumes, dust, smoke, heat, cold, oil, dirt or grease may be present. Employee may be required to be on call for 24 hours or being under prolonged pressure during emergency situations.

Interactions are primarily with department co-workers or other municipal employees, incidental to the purpose of the work involving giving and receiving factual information about the work. Ordinary courtesy and tact are required. Contacts with the public may be required on an occasional basis.

Employee is required to participate in overtime roster.

RECOMMENDED MINIMUM QUALIFICATIONS

EDUCATION AND EXPERIENCE

High school diploma or equivalent and one to three years of job-related experience are required. An equivalent combination of education and experience may be substituted for listed requirements at the discretion of the hiring authority.

Position must possess a valid Class "B" CDL (Commercial Driver's License) with all applicable endorsements and a 2B Hoisting License from the Department of Public Safety.

KNOWLEDGE, ABILITY AND SKILL

Basic knowledge of construction, masonry, landscape design, drainage and equipment operation are necessary.

The ability to work outdoors in adverse conditions and perform strenuous physical labor are essential. Employee must be able to follow safety procedures and operate and maintain equipment with judicious care.

Safely and skillfully operates Vactors; works with flexibility and a strong orientation to detail.

PHYSICAL REQUIREMENTS

Work may include heavy manual labor tasks including but not limited to lifting equipment, parts, components or supplies. Frequently required to lift heavy objects weighing from 50 pounds to occasionally 100 pounds. In addition, pulling, pushing, digging, standing or walking for the full work day may also be required. A great deal of physical effort must be exerted at this level. Essential functions involve close hand and eye coordination and physical dexterity. Manipulation and motor control under conditions which may require extreme accuracy may be critical. Heavy Physical effort required in performing work under field conditions with unavoidable exposure to inclement weather and a variety of hazardous conditions.

Visual demands involve operating machinery and tools and reading technical drawings or diagrams for general understanding that requires vision correctable to 20/20 with a good field and depth perception to operate equipment and motor vehicles safely and efficiently.

NOTES

The essential functions or duties listed herein are illustrations of the type of work that is performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Reasonable accommodations may be made to enable individuals with disabilities perform the essential functions.

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.